Peer Team Report

For Institutional Re-Accreditation of

The Education Society's
P D Karkhanis College of Arts and Commerce,
Ambernath
Maharashtra 421 501

14th – 15th March 2014

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P.O. Box No 1075, Nagarbhavi, Bangalore – 560 072 INDIA

PEER TEAM REPORT ON
The Education Society's P.D. Karkhanis College of Arts & Commerce, Ambarnath (Maharashtra)

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	The Education Society's P.D. Karkhanis College of Arts & Commerce, Ambarnath (Maharashtra)
1.2 Year of Establishment:	1986
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	Arts & Commerce
• Departments/ Centres:	Six
• Programmes/ Courses offered:	Two (B.A. & B.Com.)
• Permanent Faculty Members:	17
• Permanent Support Staff:	17
• Students:	1104
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	• Grant In Aid, co-educational college affiliated to Bombay University. • Providing Education to marginalized and Weaker Sections of the Society • Ambience for Academic Environment
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	14-15 March, 2014
1.6 Composition of the Peer Team which undertook the on- site visit:	
Prof. S.P. Singh (Former Vice-Chancellor) Guru Nanak Dev University Amritsar. Panjab	Chairperson
Prof. J.P. Pachauri Dean, School of Humanities and Social Sciences (Professor & Head, Dept. of Sociology & Social Work) H.N.B. Garhwal University (A Central University), Srinagar Garhwal, Uttarakhand- 246174	Member Coordinator
Dr. V. Sujatha, Principal, Cauvery College for Women, Annamalai Nagar Tirchirappalli (T N)	Member
Dr. Ganesh Hegde Assistant Adviser, National Assessment and Accreditation Council (NAAC), Bangalore – 560072	NAAC Co-ordinating Officer

15/3/2014

Section II: CRITERION WISE ANALYSIS	
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	• Vision and mission are clear and communicated through prospectus and website. • University designed curriculum followed. • A Few faculty members are in BOS for Curricular Design and Development.
2.1.2 Academic Flexibility:	• Semester System with Choice based credit system followed. • Limited Academic flexibility. • Absence of Job Oriented Courses .
2.1.3 Curriculum Enrichment:	• Foundation course at FY & SY level which includes Environmental Studies. • Informal Interaction with the experts for curriculum enrichment
2.1.4 Feedback System:	• Feedback from the students to be strengthend • Feedback Performa requires improvement

2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	• Publicity through prospectus & website. • Majority of the Students belongs to marginalized section of Society. • Admission to all the eligible applicants.
2.2.2 Catering of Student Diversity:	• Remedial coaching is provided in maths & accountancy. • Advance learners need to be identified. • Students from marginalize section are given due counseling
2.2.3 Teaching-Learning Process:	• Academic calendar is prepared. • Faculty prepare teaching plan for each term. • Lecture method supplemented by seminars & discussions.

2.2.4 Teacher Quality:	• 4 are Ph.D. 5 M.Phil and others NET/SET Qualified. • Teachers recruitment as per University and UGC norms. • Regular participation of faculty in orientation and refresher courses.
2.2.5 Evaluation Process and Reforms:	• Evaluation Process is communicated through prospectus and web-site. • Evaluation process as per university norms. • Students grievances communicated to the University for redressal.
2.2.6 Student Performance and Learning Outcomes:	• Pass percentage is Satisfactory • Formal mechanism for incremental academic growth yet to be devised. • Limited uses of New technology to enhance student's learning
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	• College is not recognized research centre. • No formal committee for promotion of research.
2.3.2 Resource Mobilization for Research:	• No provision of seed money to teachers. • Two minor projects completed funded by University.
2.3.3 Research Facilities:	• Limited Research culture exists. • Teachers need to motivated for external resources for funding
2.3.4 Research Publications and Awards:	• A few of the faculty has publications. • Few books are also published by faculty. • Publication in Peer reviewed Journals needs to be initiated
2.3.5 Consultancy:	• Consultancy yet to be formalized.
2.3.6 Extension Activities and Institutional Social Responsibility:	• Participation of students / faculty in extension programe is abident. • Extension activities are carried through N S S • Some outreach programme carried out by WDC
2.3.7 Collaborations:	• Collaboration with other Institute and Industry yet to be initiated.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	• Campus Area is 3.15 Acre and built up area 4745.21 sq.mts.

15/3/2014

	• Sufficient class rooms and a Seminar Hall . • Limited facility for differently abled students.
2.4.2 Library as a Learning Resource:	• Total area of Library is 3250 sq. feet with having seating capacity of 60. • Library yet to be computerized. • Total books are 17622. • Functioning of the library need to be Streamlined
2.4.3 IT Infrastructure:	• National knowledge Network connectivity yet to be developed. • Internet facility for students need to be provided. • Good Computer lab needs to be established
2.4.4 Maintenance of Campus Facilities:	• Maintenance of campus is good. • Separate budgetary provisions for maintenance, exists. • Maintenance works is taken by management.
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	• Updated prospectus published Annually. • Group Health Insurance for Students. • Majority of the Students receive financial assistance from different sources.
2.5.2 Student Progression:	• Limited Progression to higher education. • Efforts are to be made to minimize dropout rate • Results are satisfactory
2.5.3 Student Participation and Activities:	• Students participation in Sports and Cultural activities is satisfactory. • College magazine yet to be published. • Alumni association exists.
2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	• Vision and mission statement in tune with national goals. • One of the goal of the institution is to provide higher Education to disadvantaged section of society. • Functioning through decentralization.

15/3/2024

2.6.2 Strategy Development and Deployment:	• Long term perspective plan needs to be formulated. • Policy decisions are taken by L.M.C. • Various Committees are functional
2.6.3 Faculty Empowerment Strategies:	• Teachers are encouraged to participate in seminar's/conferences. • Duty leaves are given to faculty for participation in orientation & refresher courses. • Membership in academic organizations needed
2.6.4 Financial Management and Resource Mobilization:	• Annual budget approved by LMC. • Accounts are audited by Chartered Accountant. • Resource mobilization needs to be initiated,vigoursely
2.6.5 Internal Quality Assurance System:	• IQAC needs to be activated. • IQAC reports being send to NAAC • Records of the proceeding of IQAC are to be maintained properly
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	• Efforts are required to keep the campus Green. • Partially Energy saving through CFL bulbs & tubes. • Water Treatment Plant to be established.
2.7.2 Innovations:	• Innovative Courses to be started • Management needs to encourage faculty for innovative practices
2.7.3 Best Practices:	• Office Automation exists. • Optimum use of available infrastructure.

Section III: OVERALL ANALYSIS	
3.1 Institutional Strengths:	• Supportive Management committee. • Motivated faculty. • Disliplined students. • Active Non-Teaching Staff. • Effective Extension Activities
3.2 Institutional Weaknesses:	• Absence of Research culture.

15/3/2014

	• Absence of Post-Graduate and Job oriented courses. • .Lack of long term perspective Plan. • Inadequate library facilities. • Limited ICT Usage
3.3 Institutional Opportunities:	• Scope for starting new career oriented courses. • Scope for motivating teachers for submitting their proposals for Minor/Major projects. • Alumni Association need to be fully activated • Tie up with other establishments
3.4 Institutional Challenges:	• Introduction of Innovative professional programmes • Developmental Strategies for healthy competitive environment • Keeping pace with global market trends • Training students for effective communicative skills

Section IV Recommendation for Quality Enhancement of the Institution

- Introduction of Post Graduate and add on vocational courses
- Language lab needs to be established
- Automation of library needed
- Promotion of ICT enabled teaching and learning facilities
- Efforts be made to start Coaching for Competitive Examinations
- Generation of more resources through alumni and other stake holders.
- Sports facilities are to be augmented along with a appointment of physical Director
- Proper Drinking water may be provided to students and staff

1/3/2014

- Canteen, Health Center and Transport facility are needed.
- Committee may be constituted for the redressal of grievances of Non Teaching staff.
- Provision of seed money for research activities
- Faculty and staff development programmes need to be organized

I agree with the Observations of the Peer Team as mentioned in this report.

Signature of the Head of the Institution
Seal of the Institution

Principal
The Education Society's
P.D. Karkhanis College of
Arts & Commerce
Ambarnath (E).

Signatures of the Peer Team Members:

Name and Designation		*Signature with date*
Prof. S.P. Singh (Former Vice-Chancellor) Guru Nanak Dev University Amritsar. Panjab	Chairperson	15/3/2014
Prof. J.P. Pachauri Dean, School of Humanities and Social Sciences (Professor & Head, Dept. of Sociology & Social Work) H.N.B. Garhwal University (A Central University), Srinagar Garhwal, Uttarakhand- 246174	Member Coordinator	15/3/14
Dr V. Sujatha, Principal, Cauvery College for Women, Annamalai Nagar Tiruchirappalli (T.N.)	Member	V. Sujatha 15.3.2014
Dr. Ganesh Hegde Assistant Adviser, National Assessment and Accreditation Council (NAAC), Bangalore – 560072	NAAC Co-ordinating Officer	

Place: Ambernath **Date- 15th March 2014**